



Eligibility and Procedures for Bernice B. Ballard-Williams Scholarship \$1,000 Award

ELIGIBILITY

1. Applicants must:
 - Be a current student at I. C. Norcom High School
 - Enter a college or university, community college or vocational school by [September 30, 2022](#) of the year of Graduation from High School.

2. The completed application package **MUST** be submitted to the Guidance Office no later than [Thursday, May 26, 2022](#). The application packet includes:
 - Student application
 - Scholarship agreement
 - One letter of recommendation from PPS Foundation recognized source.
 - Official transcript including Grade Point Average (GPA) of 2.5 or higher.

APPLICATION PROCEDURE

1. The school guidance department receives scholarship information to copy and distribute to eligible and interested seniors.
 1. The applicant completes:
 - a. The Common Application Form,
 - b. Obtains one letter of recommendation (PPS recognized individual of your choice),
 - c. A transcript from the Guidance Counselor to complete the packet.

3. The student turns the completed application packet in to the Guidance Office.

NOTE: Applications must be received no later than [Thursday, May 26, 2022](#). Applications received after this date will be returned.

4. The recipient will be notified by [Friday, June 10, 2022](#).

PORTSMOUTH SCHOOLS FOUNDATION 2022 COMMON APPLICATION FORM

Date: _____

This application **MUST** be completed by the student and returned to the Guidance Office no later than **Thursday, May 26, 2022**. **A copy of this application form MUST be submitted for each scholarship for which the applicant is applying.**

PLEASE PRINT OR TYPE ALL INFORMATION

Portsmouth Schools Foundation's scholarship(s) being applied for: _____

1. Applicant's full name: _____

2. Home address: _____

3. Home telephone number: _____

4. Name of guidance counselor: _____

5. College(s), university(s) or vocational/technical school(s) to which you have applied

6. Intended course of study: _____

7. Have you been accepted? YES NO

a. _____ If
yes, list: _____

8. Please list any scholarships or financial aid you have received to date

9. Size of graduating class _____ Class rank _____ Cumulative GPA _____

10. REQUIRED: List school, community, employment and/or volunteer activities

	ORGANIZATION	POSITION HELD	SCHOOL YEAR	HOURS PER WEEK or MONTH
1				
2				
3				
4				
5				

If more space is needed you may attach additional information.

11. List honors received

	HONORS OR AWARDS	SCHOOL YEAR
1		
2		
3		
4		
5		
6		
7		
8		

If more space is needed you may attach additional information.

12. Attachments include:

a. Letter of recommendation

b. _____ Name
of reference: _____

1) Relationship of reference to applicant: _____

2) Telephone number of reference: _____

13. Please write an essay on the following topic. Limit your response to one double-spaced page. Be sure to write a separate essay for each of the scholarships for which you are applying. Submit the essay with a copy of your Common Application Form.

Subject: Why is this scholarship important and how will you use it?

Scholarship Agreement

I have read the requirements for this scholarship application and hereby confirm that all the information I have provided is true and correct. I understand that if I am chosen, the scholarship check will be written (made out to) to the school that I attend in the fall of 2022.

Signature of Applicant: _____

Date of Application: _____